PAYMENT CONDITIONS AND CANCELLATION POLICY

I. PROGRAMME COST AND PAYMENT SCHEDULE

The total programme cost is **$4,490 per participant**. This price is based on the programme arrangements and group numbers outlined in the proposal. Any applicable changes to the programme or its arrangements will be handled in accordance with the terms set out in this document and the applicable travel regulations.

An initial deposit is required to secure each participant's booking. All payments will be deducted from the total cost of the programme.

Payment	**Amount**	**Deadline**
1st Deposit	$1,120	January 1, 2027
2nd Deposit	$1,120	February 1, 2027
3rd Deposit	$1,120	April 1, 2027
4rd Deposit	$1,130	May 1, 2027
Total	**$4,490**	

Participants may make payments earlier than the scheduled dates if they wish to do so. Any additional or early payments will be credited towards the total programme cost. This may help reduce the number of bank transactions and associated fees. Please contact us if you would like to arrange an alternative payment schedule.

In the event of the group not reaching the minimum required number of participants, the trip will be cancelled. In such a case, all payments made by participants will be refunded in full via the same method of payment used to receive them. However, any banking transaction fees will be deducted from the total amount to be refunded.

II. PAYMENT METHODS

A. International Bank Transfer (USD only)

Account Holder: TravelEnglish SLNE
Bank: REVOLUT BANK UAB
IBAN: **ES75 1583 0001 1293 3972 4531**
Account Number: 1583 0001 1293 3972 4531
BIC/Swift Code: **REVOESM2**
Intermediary Bank BIC/Swift code: **CHASGB2L**
Bank address: Calle Príncipe de Vergara 132, 4º, 28002, Madrid, Spain
TravelEnglish address: Av. Rosaleda 6, 3ºD, 29008 Málaga
Payment reference: **27-401 [Participant Name]**

Please ensure you include your name and reference in the transaction comments. Please email a copy of the transfer confirmation to reservas@travelenglish.es

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All bank fees and charges associated with international transfers are the responsibility of the sender. TravelEnglish must receive the full amount due for each instalment. Any shortfall resulting from bank charges or deductions will be charged to the participant.

B. Card payment

I. To initiate the card payment process, you are required to send an email to reservas@travelenglish.es indicating your intent to pay.
II. In the email, please include your full name, booking reference **(27-402)** and the number of travelers for whom you are requesting the payment to be made.
III. A secure payment link will be provided to you via email for the completion of the payment.
IV. Please note that all card payments are subject to a **2.9% bank processing fee**, which is automatically applied to the transaction by the payment processing provider. This fee is charged externally by the provider and is not imposed or retained by TravelEnglish.
V. The payment must be completed within 72 hours of receiving the payment link, as specified in the email.
VI. Once the payment has been successfully processed, you will receive a payment confirmation by email.

III. TERMS & CONDITIONS

1. Cancellations:

The date of trip cancellation is the date on which TravelEnglish receives written cancellation from the client.

If you need to cancel your holiday, please notify TravelEnglish in writing or by email as soon as possible. If you notify us by email, please ensure that you confirm with us that we have received your email. Our cancellation fees are shown below:

- More than 30 days before scheduled holiday departure: 50% refund
- Between 7-30 days from scheduled holiday departure: 25% refund
- Within 7 days prior to scheduled holiday departure: No refund

Please note:

- Refund is based on the total price of trip.
- In case the number of participants drops below the minimum required to undertake the trip, penalties and fees from our suppliers may be incurred, and if imposed, will be deducted from the refund.
- Prices are guaranteed for groups meeting the minimum number of fully paid participants stated in the proposal. In case the number of participants drops below the minimum required to undertake the trip, we reserve the right to re-cost the price of the tour for the remaining

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participants. However, we will aim to avoid any extra costs to the remaining participants whenever possible.
- In the unlikely event that there is any price adjustments from third-party suppliers occurring after registration but before the tour, this will be passed on to the participants.
- There is no refund for unused portions or unused services of your holiday.

2. Amendments by TravelEnglish:
TravelEnglish will make every effort to operate all holidays as they are confirmed. Due to factors such as weather or other factors beyond our control, we may need to apply slight modifications to your itinerary. These decisions will be taken with a view to enriching your experience. We bear no responsibility for these changes and reserve the right to vary the itinerary and give you prompt notice thereof. Any savings realized by these changes will be refunded to clients.

3. Passports and Visas:
Please ensure that you hold valid travel documents and any visas or other authorisations required for entry into the European Union and any other countries included in your itinerary.
US passport holders do not currently require a visa for short stays in the Schengen Area. However, entry requirements may vary depending on your nationality and individual circumstances.
TravelEnglish cannot accept responsibility for any disruption to your travel arrangements, including refusal of entry to any destination included in the itinerary, resulting from missing, invalid or incorrect travel documentation.

4. Liability:
TravelEnglish accepts reasonable responsibility for the organizational aspects of your holiday or activity. However, all bookings with TravelEnglish are subject to the terms, conditions and limitations of liability imposed by the service providers whose services we utilize, and we do not accept liability for events outside our reasonable control. We are also not liable in any way for any loss, damage or injury, including loss of profit during your holiday or activity, unless this is directly linked to negligence on our part.

5. Force Majeure
TravelEnglish will not accept responsibility for the outcome of any event outside of our control, including natural disasters; however, we are committed to doing everything possible to minimize the impact of such events on your travel experience. Our team will work diligently to find suitable alternatives and support you throughout any adjustments needed due to unforeseen circumstances.

Payment of your deposit signifies that you agree with the Terms and Conditions of TravelEnglish.

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